**Submission form**to the initiation of internships lasting no longer than 6 weeks
and in the cases of **social sciences** *(excluding Communication and Media Studies both bachelor and master)*

I, the undersigned, , …………………………………………………………………………. *(****student’s name****)* Neptun code:…………………………

from……..……………………..…..……………. *(day, month, year)* to……………………………………….………. *(day, month, year)*
undertake…………………. hours *(total number of the desired working hours)*
at……………………………………………………………………………………..… *(****name of the internship place****)*)………………………………………………………………...………….. as a bachelor/master student (*the corresponding shall be underlined*) to complete the compulsory internship.

Name of the internship place: ……………………………………………………..…………………………….

Registered seat of the internship place: ……………………………………………………..………………………..

Tax number: ……………………………………………………………………………….………………………..

Name and position of the entitled to represent: ……………………………………………..………………………..

Contact name, position: ………………………………………………………………………………..

E-mail address: ……………………………………………………………………………..………………………..

Phone number: …………………………………………………………………………………………

Name of the instructor responsible for the internship: ……………………………………………………………………..

 The course, called Internship will be added automatically in the system of Neptun after the course registration period by submitting this form.

I understand and accept the regulations of the Studies and Exams Code regarding Corvinus University of Budapest related to the compulsory internship, furthermore, I am aware of the Regulation on Student Fees and Benefits, thus I complete my compulsory internship accordingly.

I accept that data management is based on the General Student Data Management Information. It is available on the home page of Neptun.

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**Tasks to be completed during the compulsory internship:**

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Date:………………………………………….

………………………..……………………………… ……………………………………………………

Instructor responsible for the internship Workplace Manager

 (l.s.) (l.s.)

…………………………………………………… ……………………………………………………

Internship Officer Student’s signature

 (l.s.)